



# KHYBER PAKHTUNKHWA CULTURE & TOURISM AUTHORITY



File. No: P&MW/MP/ FWC for outdoor & venue branding/ KPCTA/10-1/2023/ vol 1

Dated: 25<sup>th</sup> October 2023

## MINUTES OF PRE BID MEETING FOR FRAMEWORK CONTRACT FOR OUTDOOR & VENUE BRANDING SERVICES

The subject meeting was held on **25-10-2023 at 03:00 PM**, in the Conference Hall of Khyber Pakhtunkhwa culture & Tourism Authority, KPCTA.

**CHAired BY:** General Manger planning & Marketing, KPCTA

**IN ATTENDANCE:** Manager Event/Procurement, KPCTA  
Deputy Manager Finance & account, KPCTA  
Deputy Manager MIS/IT Data Base, KPCTA  
Specialist Procurement, KPCTA  
Event coordinator, KPCTA

Attendance Sheet attached at F/A

### PROCEEDINGS:

After recitation from the Holy Quran, the Chairman welcomed the members of the procurement committee and briefly discussed the agenda of the meeting.

### DECISIONS:

The following discussions were made by the committee and bidder.

- Manager Procurement thoroughly explained the Bid Solicitation Documents to the concerned bidders.
- Streamers display rent was included in schedule of requirements on serial No 47 of bid solicitation for all divisions. i-e

S.No.	Particulars	UOM	Rates of Items for each Administrative Division of Khyber Pakhtunkhwa							
			Peshawar	Kohat	Hazara	Mardan	Malakand	D.I Khan	Bannu	Islamabad
47	Streamers display rent	Per steamer								

- Other than the above, all the terms and conditions, specifications, rules and clauses of bid solicitation documents shall remain same.

The meeting ended with a mutual vote of thanks from the committee.